

February 17, 2007

## **CONSTITUTION**

### **ARTICLE I**

#### **NAME**

This Association shall be known as the "DUSTOFF Association". It is an organization for all officers and enlisted Army Medical Department personnel, aviation crew members and others who are or have been engaged in or actively supported in any capacity the Army aeromedical evacuation programs in war or peace.

### **ARTICLE II**

#### **OBJECTIVES**

The objectives of the DUSTOFF Association are to advance the knowledge of aeromedical evacuation techniques and to enhance future endeavors whether they be military or civilian. These objectives will be accomplished through annual meetings, active coordination with mutual associations and consideration by the membership of essential matters pertaining to enhancement of aeromedical concepts during war and peace. The DUSTOFF Association is dedicated to the fulfillment of the following purposes:

- Improve aeromedical evacuation techniques by providing a forum for discussion of common ideas and problems whether military or civilian related.
- Contribute to the improvement of health care in the Army through policy evaluation and development of appropriate recommendations.
- Assist all Federal agencies and civilian organizations with recommendations and professional advice on the use of the helicopter in aeromedical evacuation and search and rescue activities.
- Represent the DUSTOFF Association to national professional organizations, Federal Government offices and to the public as an organization dedicated to the improvement of emergency medical treatment.
- Promote public awareness on the role of the helicopter in its vital lifesaving mission.
- Provide an opportunity for continuing education of its members.
- Improve the effectiveness, cohesiveness, esprit de corps and traditions of valor of the Army Aeromedical Evacuation Crew Members.

### **ARTICLE III**

#### **MEMBERS**

Section I. Membership is open to all officers and enlisted Army Medical Department personnel, aviation crew members and others who are or have been

engaged in or actively supported in any capacity Army aeromedical evacuation programs in war or peace.

Section II. Members shall be classified as Charter Life, Charter, Life, Primary, Corporate, Associate and Honorary. To be recognized as an active member in any of these classifications, the member must be in good standing and current in his dues.

Section III. Membership classifications are as follows:

a. Charter Life and Charter Memberships are reserved for individuals who formed the DUSTOFF Association and joined prior to 1 March, 1981.

b. Life Membership may be conferred upon an individual who pays \$100 or who has paid annual dues for 15 consecutive years. Corporate Life Membership may be conferred upon a company that pays \$1,000 or that have paid dues for 15 consecutive years.

c. Primary Membership will be available to all personnel who are or have been commissioned officers, warrant officers or enlisted (either Active or Reserve Component) supporting aeromedical efforts in any capacity in war or peace.

d. Corporate Membership is open to any company which supports the objectives of the DUSTOFF Association. As a Corporate Member, a company may select up to three (3) employees or other individuals (referred to as designees) to become Association Members. Corporate designees will receive the same benefits from the Association as do other members in good standing. Corporate Member companies will notify the Association annually who their designees will be for the calendar year.

e. Associate Membership is open to any individual or group of individuals who actively support the objectives of the DUSTOFF Association.

f. Honorary Membership is open to distinguished persons, such as The Surgeon General of the Army, aviation pioneers, guest speakers and AMEDD Corps Chiefs. Honorary Memberships must be voted upon by the Executive Council.

Section IV. All active members with the exception of Corporate, Associate and Honorary members are entitled to vote and to hold office within the DUSTOFF Association.

#### **ARTICLE IV**

##### **ORGANIZATION OF THE ASSOCIATION**

Section I. The officers of the DUSTOFF Association shall be as follows:

a. President, Vice President (who shall be President-elect and succeed the President), Secretary, Treasurer, and five (5) Members-at-Large.

b. Executive Director who will be appointed by the Executive Council.

c. All Past Presidents of the DUSTOFF Association.

Section II. The Executive Council shall consist of:

- a. The President of the Association who shall act as chairman.
- b. Vice President.
- c. All Past Presidents.
- d. Five (5) Members-at-Large.
- e. Executive Director.
- f. Secretary and Treasurer.

Section III. Responsibility and Authority of the Executive Council.

a. The Executive Council shall be the governing body of the DUSTOFF Association. It shall be responsible for the management of the affairs of the Association, including funds, programs and regulations. It shall have authority to approve budgets, authorize expenditures, seek and accept contributions and approve annual meeting sites and program arrangements.

b. The Executive Council may delegate authority and functions to the Executive Director or specific members of the Association.

c. The President, Vice President and Executive Director will have the authority to appoint assistants to facilitate the functions of their offices.

d. The Executive Council shall perform such other duties as are prescribed by the Constitution and Bylaws.

Section IV. Committees. The following committees shall be selected annually by the President and ratified by the Executive Council.

a. The Nominating Committee is responsible for presenting its selections for Vice President and as many Members-at-Large as required at least thirty (30) days prior to the annual meeting of the Association.

b. The Arrangements Committee is responsible for planning the annual meeting of the Association. Their proposal shall be presented to the Executive Council at least six (6) months prior to the annual meeting.

c. The Executive Council may appoint other committees as required.

**ARTICLE V**

Those members present at the annual business meeting shall constitute a quorum for the conduct of business.

**ARTICLE VI**

The DUSTOFF Association will operate on a calendar year basis.

**ARTICLE VII**

The Constitution and Bylaws may be amended by the following procedures:

- a. Approval of the proposed amendment by the Executive Council.

b. Adoption of the amendment at an annual meeting of the Association by a two-thirds majority of the members voting.

## **ARTICLE VIII**

Local chapters of the Association may be formed after approval of the Executive Council. Chapters may have such officers, organizations, and meetings as they determine, not in conflict with the Constitution and Bylaws of the DUSTOFF Association. Each chapter will be required to provide the Executive Council with the names of its officers and activities on an annual basis.

Section I. There shall be an annual meeting of the Association. The Executive Council shall determine the time and place.

Section II. Holding office or other position of influence and trust shall be limited to eligible members as defined in this Constitution.

Section III. Executive Council and committee recommendations, nominations or decisions can be made by telephonic polling, but must be a majority.

## **BYLAWS**

### **CHAPTER 1**

#### **MEMBERS**

1. Charter Life, Charter, Life, Primary, Corporate and Associate memberships shall be approved by the Executive Council.

2. Honorary Membership shall be conferred by the Executive Council for a period of one year during which annual dues will not be assessed. After one year, the Honorary member may apply for Life, Primary or Associate Membership.

3. All categories of membership will include the spouse as a member and no additional dues will be charged.

### **CHAPTER 2**

#### **EXPULSION FROM MEMBERSHIP**

1. Members of any classification may be expelled for cause or conduct which the Executive Council deems contrary to the best interest of the Association.

2. Charter, Primary, Corporate and Associate members shall be suspended for nonpayment of annual dues and shall be dropped from the active membership roster.

### **CHAPTER 3**

#### **ELECTION OF OFFICERS**

1. The Vice President, Secretary, Treasurer, and Members-at-Large shall be elected by a majority vote of those members present and voting at the annual business meeting.

2. The Vice President of the Association shall be the President-elect and shall succeed to the Presidency at the close of the next annual meeting of the Association.

3. Members-at-Large are elected for a two-year term. One Member-at-Large shall come from the retired military community.

#### **CHAPTER 4**

##### **ANNUAL AND SPECIAL MEETINGS**

1. There shall be an annual meeting of the Association as determined by the Executive Council. The Council shall announce the date and place selected not later than six (6) months prior to the annual meeting.

2. Special meetings of the Association may be called by the Executive Council after thirty (30) days advance notice to the membership. The notice shall state the reason for calling the special meeting .

3. In the event of a national emergency, the Executive Council shall have the authority to cancel or postpone annual meetings.

#### **CHAPTER 5**

##### **DUTIES OF OFFICERS**

1. The President shall preside at meetings of the Association and the Executive Council.

2. In the absence of the President or his inability to act, his duties will succeed, in order, to the Vice President, Executive Director, or to another member of the Executive Council selected by it. Such successors will act for the President and sign appropriate official documents.

3. Following their installation at the close of the annual meeting, the elected officers of the Association shall serve for the term of office in which they are elected. The duties of the officers shall be those which are customarily ordained for such office and such other functions as may be prescribed by the President and these Bylaws.

4. The Secretary and Treasurer shall be responsible for all membership and fiscal matters of the Association.

#### **CHAPTER 6**

##### **EXECUTIVE COUNCIL**

1. The Executive Council shall exercise supervision over the affairs of the Association and shall report to the membership at the annual meeting. The Council will meet periodically upon the call of the President.

2. A majority of the Executive Council shall constitute a quorum. Members of the Executive Council may vote in person, by mail or telephone.

3. Attendance of persons other than Council members at Council meetings shall be with the concurrence of the presiding officer.

## **CHAPTER 7**

### **DUES**

1. Individual Life Membership is \$100. Members electing to renew their memberships annually will have their membership automatically converted to Life Membership after 15 consecutive years of membership. Members who fail to renew their annual membership will become inactive members. When an inactive member wishes to renew his membership he will have the following options (a) paying all back dues in order to reestablish his time toward 15 consecutive years, (b) paying all dues that would qualify him as a life member if different (a) above, or (c) paying the current year's dues thereby forfeiting any years of consecutive payments toward the 15 required for Life Membership.

2. Beginning 1 January, 1994, Initial Charter, Primary, and Associate Memberships, plus first years dues, are \$25. Yearly renewal after 1 January, 1994 is \$15. Payment of back dues for years prior to 1994 remain \$10. Membership renewals are based on the calendar year and are due 1 January of each year.

3. Corporate Life Membership is \$1,000. Corporate members electing to renew their memberships annually will have their membership automatically converted to Life Membership after 15 consecutive years of membership.

4. Initial Corporate Membership, plus first year's dues is \$120. Yearly renewal is \$100. Corporate renewals are based on the calendar year and are due 1 January of each year.

## **CHAPTER 8**

### **DISSOLUTION OR TERMINATION OF THE ASSOCIATION**

In the event the membership votes to dissolve or terminate the Association for whatever reason, voting shall be in accordance with Articles V of the Constitution. Should such a decision be reached to dissolve the Association, all assets on-hand or on deposit as well as all accounts receivable will be given to an organization which qualifies as a tax-exempt organization under the provisions of the Internal Revenue Service. In any event, no money or asset of any kind will be distributed to any officer or other member of the Association

#### **ADDENDUM**

The following changes are added to the basic DUSTOFF Constitution as of 12 Sept. 1998:

Constitution Article VI is changed to read:

1. The DUSTOFF Association will operate on a year ending 30 April.

Bylaws Chapter I, Paragraph 2 is changed to read:

1. Honorary Members shall be conferred by the Executive Council for either: Honorary Life Membership or a one year membership which annual dues will not be assessed. After one year, the Honorary member may apply for Life, Primary or Associate Membership.

Bylaws Chapter III, add Paragraph 4:

1. The Treasurer and Secretary are elected for a two-year term.

Constitution Article III, Section b is changed to read:

1. Life Membership may be conferred upon an individual who pays \$100 or who has paid annual dues for 15 consecutive years. In the event of a death of a Life Member, his/her membership will transfer to his/her spouse, if desired. The spouse will continue to receive the DUSTOFFer newsletters unless otherwise notified by the spouse. Corporate Life Membership may be conferred upon a company who pays \$1,000 or who has paid dues for 15 consecutive years.

#### **DUES**

1. Beginning February 21, 2000, Initial Charter, Primary and Associate Membership is as follows: Officers and Civilians are \$15 a year, plus a one-time \$10 initial fee. Lifetime membership is \$100. Annual membership for E-6 and above is \$7.50 a year, plus a one-time \$10 initial fee. Annual membership for E-5 and below is \$7.50 with no initial fee. Lifetime membership for all enlisted members is \$50. This is contingent upon the Association staying solvent.

2. Beginning February 21, 2000, Lifetime membership for IERW Flight School Graduates is \$50 for the first year. This is contingent upon the Association staying solvent.

#### **ADDENDUM**

The following change is added to the basic DUSTOFF Constitution as of 17 February 2007

#### **DUES**

1. Beginning February 17, 2007 the DUSTOFF Association will offer only Life Memberships for both Officer/Civilian and Enlisted memberships. The fees will remain the same as previously, \$100 and \$50 respectively.